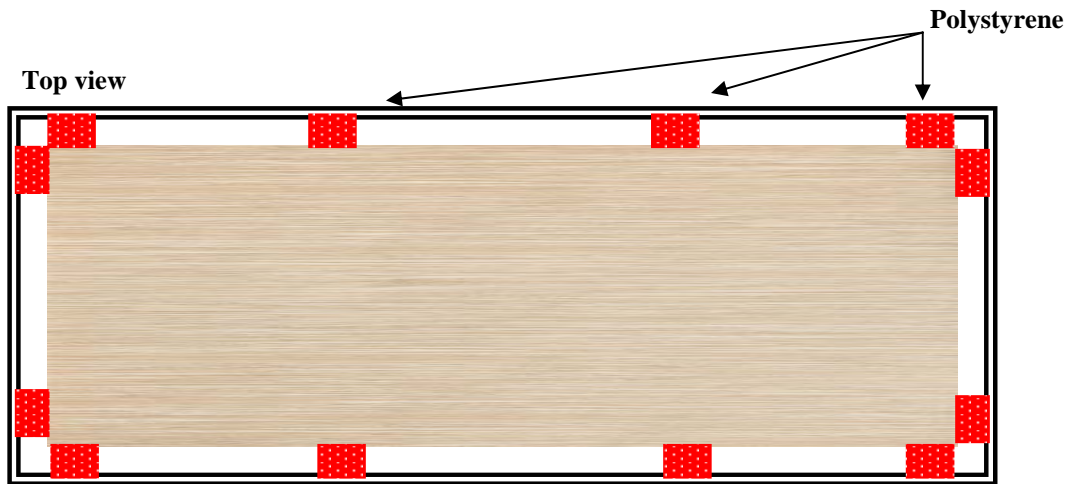
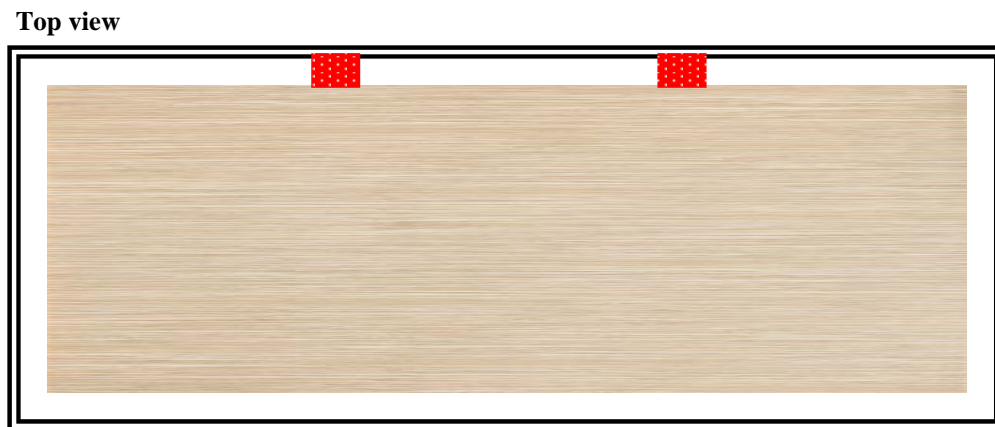


UNPACKING FULL SLABS 3000mm x 1000mm



1. Remove cover and protection sheet.
2. It is always recommended to use gloves when handling Laminam to avoid cuts.



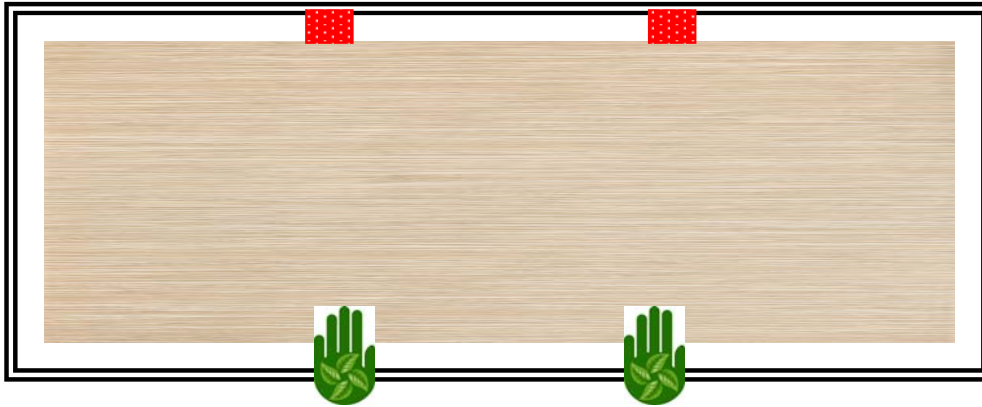
3. **Remove polystyrene packing as shown leaving only 2 pieces as pictured and remove any broken polystyrene away from the crate. If required dust off the sheet with a duster.**

**** *It is very important that this step is followed* ****

4. One person can now lift the slab as follows.

UNPACKING FULL SLABS 3000mm x 1000mm

Top view

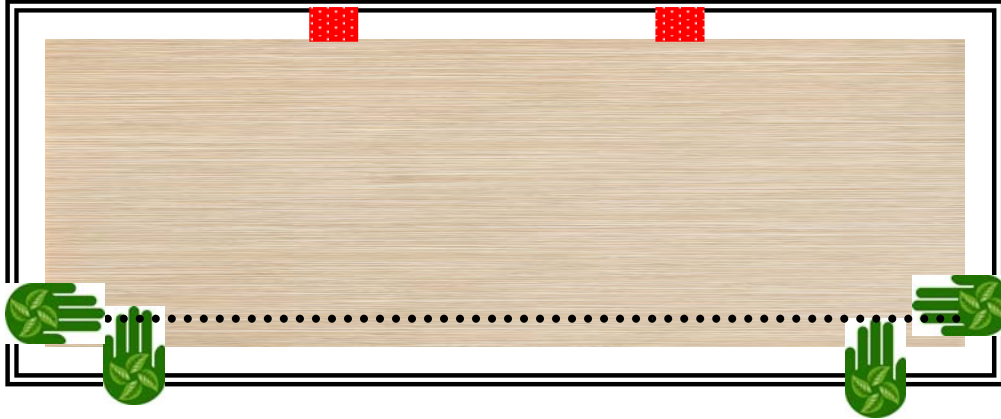


5. Slowly lift the long side of the slab to undo the vacuum forming between the one you are handling and the one underneath.
6. Always spread your arms open and open your fingers to obtain better weight distribution. When your hands are in the position shown below, lift the slab by sliding it on top of the one underneath until it is in a vertical position.

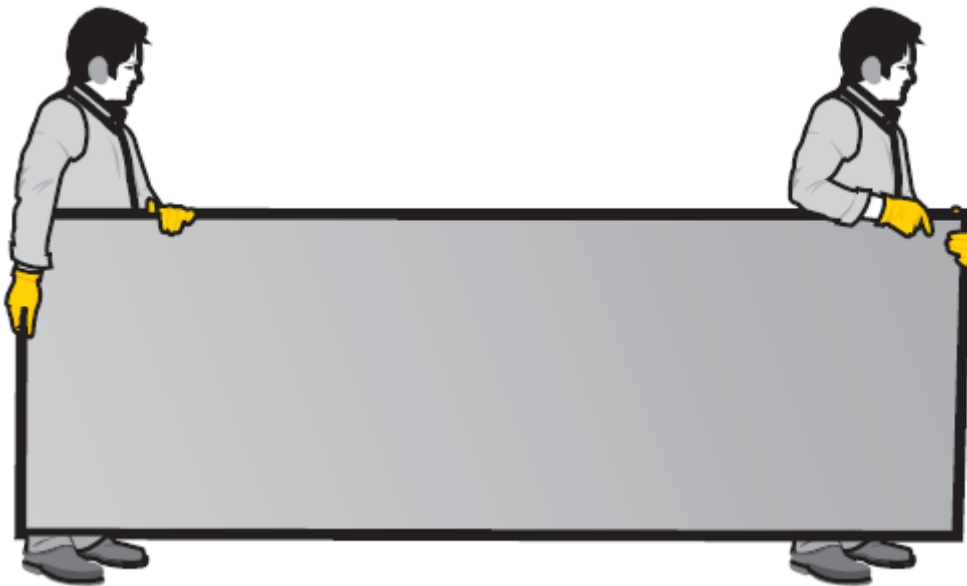


UNPACKING FULL SLABS 3000mm x 1000mm

Top view

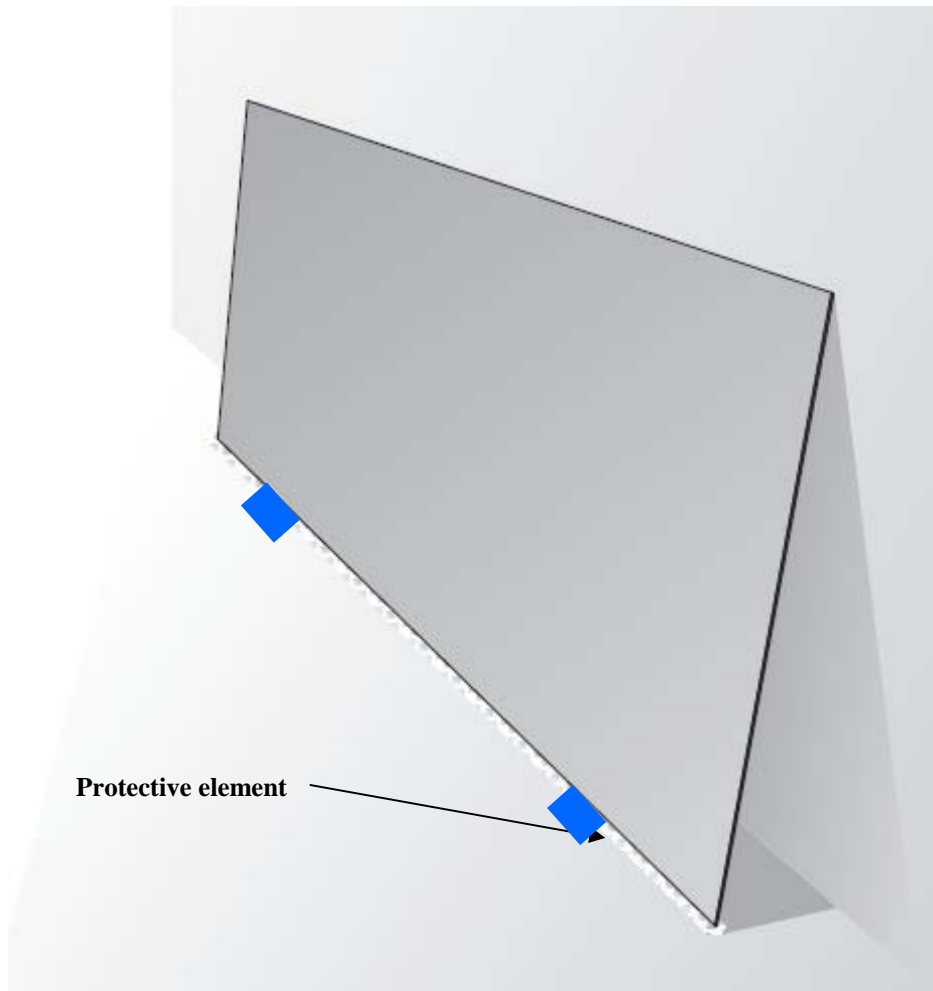


7. While the slab is on its end as per dotted line, another person needs to assist. Both parties position themselves one at each end of the slab. The slab should always be lifted as per drawing ensuring that the two people lifting are working in unison.
8. The slab should be kept straight at all times.



STORING FULL SLABS 3000mm x 1000mm

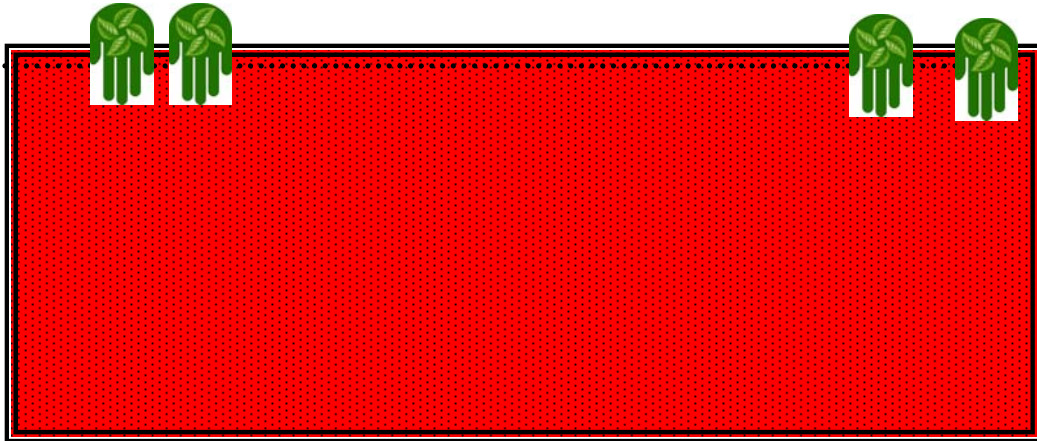
1. To store the slabs in a vertical position, carefully place the slab on its longer edge on a flat surface making sure that some protective elements are placed under its supporting edge (eg rubber, soft wood, etc.) and that the space between each slab is clean of any debris. Up to 40 slabs can be stored this way.
2. To store the slab horizontally, follow the lifting method in reverse order making sure that the surface is absolutely flat and that each individual slab is clean. Up to 20 slabs can be stored this way.



REPACKING FULL SLABS 3000mm x 1000mm

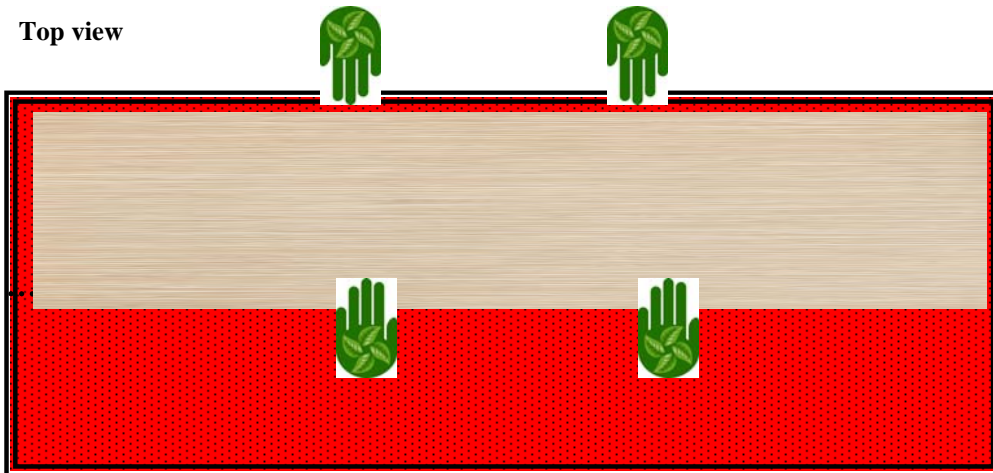
When repacking full slabs into a crate, the most delicate process is the positioning of the first slab in the crate .

Top view



1. Place the polystyrene protective sheet at the bottom of the crate and lower the sheet carefully aligning with the longer edge of the first slab (vertical position) as per dotted line making sure that when the slab is lowered, it will fit within the crate.

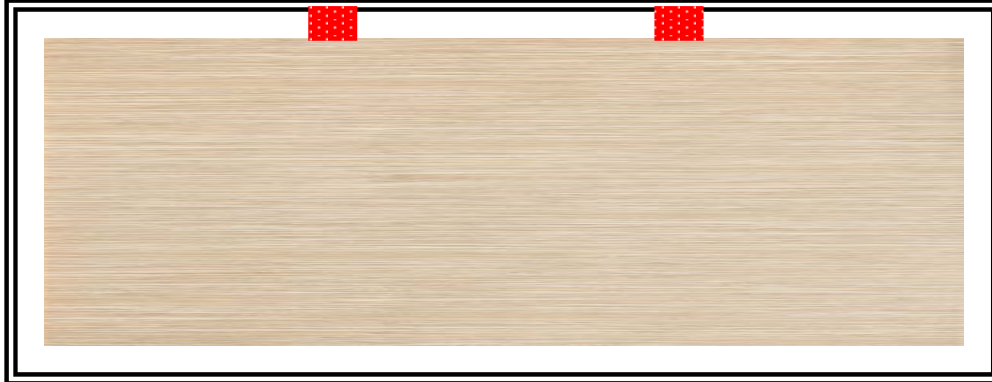
Top view



2. One person can now hold the slab with arms spread, while the other person goes to the opposite side. The operator holding the slab gently lowers it towards the other person and passes the slab; which is then lowered gently into the crate.

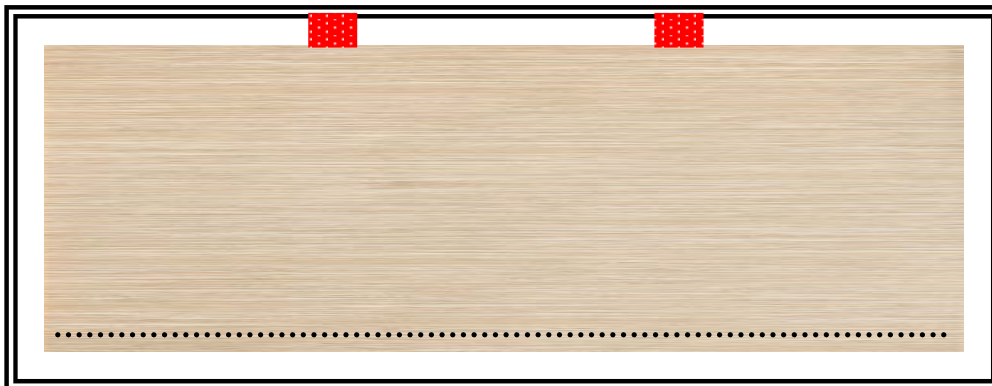
REPACKING FULL SLABS 3000mm x 1000mm

Top view



3. The slab is now positioned in the crate and Polystyrene packing material is introduced as shown.

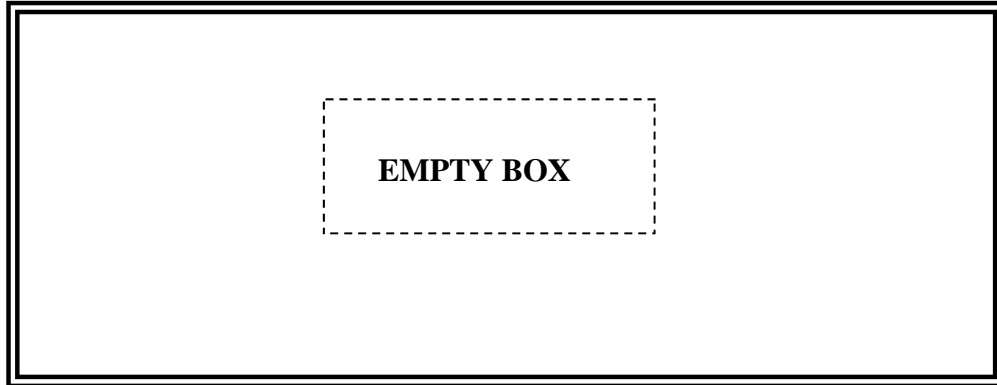
Top view



4. The next slab is introduced and its edge positioned as per dotted line.
5. Reverse steps of the unpacking procedure is now applied as each slab is now lowered and aligned with the one underneath.
6. Packing material is re-introduced on all sides as per original crate packaging.
7. If another Laminam crate is to be placed on top of the crate being packed then a maximum of 15 slabs can be packaged in this way. A maximum of up to 20 slabs can be placed in the crate for Top Load only.
8. For Top Load, an empty box should be strapped on top of the crate so that no other load can be placed on top by 3rd parties. (Refer to picture on next page)

REPACKING FULL SLABS 3000mm x 1000mm

Top Load diagram.



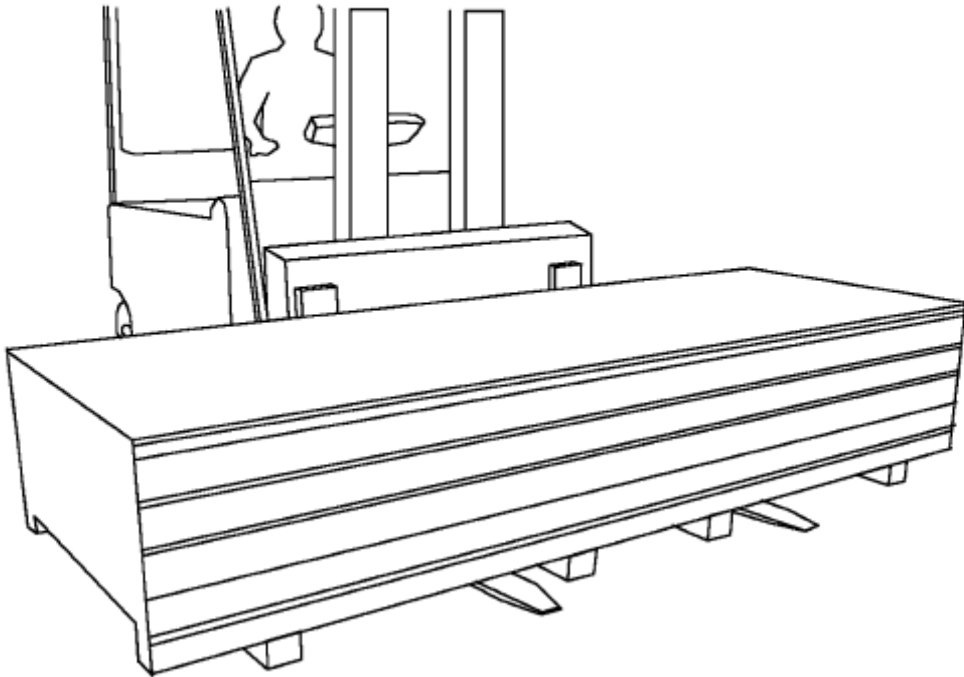
HANDLING OF SLABS 500mm X 1000mm or BIGGER

Laminam slabs up to 1000mm x 1000mm can easily be handled by 1 person considering that the weight per sqm is under 8Kg.

1. When taking a slab out of its original packaging, great care must be taken to make sure that the corners are free from the cardboard packaging.
2. No stress should be placed onto the slab.
3. The slab needs to be removed gently with 2 hands; each hand placed in a position to support the slab.
4. A slab should never be pulled out by a corner.

The same general handling guidelines for large slabs need to be used for the 1000x 1000mm.

FORKLIFT HANDLING OF SLABS 3000mm x 1000mm



1. Forks should be placed correctly, centred and perpendicular to the pallet to spread the weight of the crate.
2. The load should be handled with care, with smooth driving and no hard braking used.
3. When lifting or lowering the crate, no brusque stop should be used as this would make the crate flex and break the slabs in the centre.

In general, the material should be handled in a very similar way as 3mm glass.